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April 23, 2018

Dear Current Middle School Parents,

As we prepare for next school year we wanted to make you aware of some changes we will be making to the middle school master schedule as well as the student elective course selection process. First of all, we are pleased to report to you that we were able to adjust the master schedule to allow all classes to meet for an equal amount of minutes every day without sacrificing any time away from core academic classes. This means that we will be able to offer your children a full class period for all of their elective courses. We will be sharing the details of the master schedule in the coming months.

Secondly, we have adjusted the process in which your children will select their elective classes. Moving forward, your child will select electives in order of their preference and we will assign courses accordingly. Attached are two documents:

1. A course selection sheet which needs to be completed, signed, and returned to the school according to the directions. **(No later than May 25<sup>th</sup>, 2018.)**
2. A middle school course description booklet. This booklet contains an explanation of each course, details about grade level and length of time, and any prerequisite requirements needed to select any courses.

Please read all the information carefully and complete and return the course selection sheet according to the directions. The middle school counselors are available to assist you if you have any questions.

Thank you for your attention.

Sincerely,

*William Gonzalez*

Principal