

Quibbletown Middle School
99 Academy Street
Piscataway, N.J. 08854

William J. Gonzalez
Principal

Andrew Kehoe
Assistant Principal

Dr. Frank Ranelli
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Piscataway Middle School Community

Mission Statement

The Piscataway Middle School Community believes that youth in the middle grades are capable of learning and achieving at high levels. Therefore we dedicate our efforts to creating exemplary middle schools that provide equal access to quality education that is responsive to the developmental needs, talents, and interests of all students.

Dear Quibbletown Families,

We look forward to welcoming students who chose the Hybrid In-Person Learning Plan into Quibbletown on Monday, March 1st, 2021. Our classrooms and buildings are ready and our teachers look forward to seeing students again. Our teachers and staff will continue to work hard to keep students and themselves safe while providing a high quality learning experience.

Please review the Quibbletown Hybrid Re-entry Plan. It includes information for the following topics:

- Learning Plan Options
- Technology
- Face Coverings
- Transportation Drop/Off Pick-Up Procedures Arrival/Dismissal Procedures
- Classroom Procedures
- Hallway/Restroom/Water Fountain Procedures
- Safety Reminders Food Services
- Genesis Daily Health Screening Form Contact Tracing
- Item Drop off Procedures

Visit the Quibbletown Website and view our “Welcome Back” video that shows how these procedures will work at the building.

Thank you for your continued support. We will get through this together.

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Quibbletown Hybrid In-Person Learning Plan

HYBRID IN-SCHOOL SCHEDULE OPTION

Students following this option will be broken into two groups:

- Group 1 - One group will attend school every Monday and Tuesday
- Group 2 - will attend school every Thursday and Friday
- The groups will alternate coming to school every other Wednesday
- Siblings will be placed in the same attendance group

Parent Portal Rotation Group Directions

<https://piscatawayschools.org/common/pages/DisplayFile.aspx?itemId=66720502>

REMOTE INSTRUCTION ONLY SCHEDULE

Students who opt for the Remote Instruction Only schedule will continue to log into school online and follow the same classes, same teachers, and same process virtually live-streamed, full-time, five days each week, during the scheduled school hours. **UPDATED DAILY SCHEDULES ARE BELOW**

SCHEDULE OPTIONS:

WILL STUDENTS BE ABLE TO SWITCH FROM REMOTE INSTRUCTION TO HYBRID INSTRUCTION AND VICE VERSA? Yes. Please contact your building principal and allow one week for any change in placement.

TECHNOLOGY

The district will continue to repair student iPads and provide loaners when necessary. To request an iPad repair, please first access the ITHelpDesk link found on the district website under the Parent tab to fill out a short questionnaire that details the problem. Our IT team will respond quickly to address all repair issues.

IT Help Desk Information

<https://piscatawayschools.org/cms/One.aspx?portalId=804134&pageId=66216760>

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FACE COVERINGS

- All teachers and staff members, including bus aides and food service workers must wear face coverings. Exceptions are made for medical conditions.
- All students must wear face coverings with exceptions made for medical conditions.
- Face coverings should be labeled and meet school dress code requirements. Neck gaiters are not allowed.

STUDENTS ENTERING THE BUILDING EACH DAY:

- As seen on the Welcome Back Video, student will be lined up outside and enter a designated door at the main entrance.
 - 8th grade students will to enter, move to the right and follow the prescribed path to the Temperature check location.
 - 6th and 7th Grade students will to enter, move to the left and follow the prescribed path to the Temperature check location.
- Temperature checks will be conducted by staff
- Following temperature checks and confirmation we have received the **DAILY COVID FORM**, students move to the gymnasium/cafeteria, maintaining social distancing guidelines.
- Students wanting to eat breakfast go to cafeteria
- Students report immediately to first period class @ 8:00 AM
- **PARENTS/GUARDIANS MUST SUBMIT THE DAILY COVID FORM - EACH MORNING'S FORM SUBMISSIONS WILL BE VETTED, ANY PARENTS/GUARDIANS THAT HAVE NOT SUBMITTED THE FORM WILL BE CONTACTED. THE STUDENT WILL BE SENT TO THE HOLDING AREA UNTIL RECEIPT OF THE FORM HAS BEEN CONFIRMED.**

DAILY COVID FORM LINK DIRECTIONS:

<https://piscatawayschools.org/common/pages/DisplayFile.aspx?itemId=66720500>

QUIBBLETOWN STUDENT DISMISSAL:

- Staggered dismissal will be scheduled to eliminate hallway crowding
- Staging areas for loading of Bus students will be established
- Walkers - must depart school premises in a timely fashion, following state guidelines for outdoor procedures.

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CLASSROOM SET-UP

- Social Distancing plan will be provided for students and staff in all areas
- Classrooms desks will be placed the necessary distance apart. In the past, estimated class size has been as high as 26 students. The school plan is to divide each group by 2, thus creating a class size of approximately 13 students. This is based on the assumption that all enrolled students attend in-person classes. Estimates from surveyed parents identify that somewhere between 65% -70% will not send their children to school so the numbers per class could be a more realistic number of 4-6 students per class.

HALLWAY FLOW:

The center hallway can be used as two-way hallway so students do not have to walk around the entire building to get to their classes. Teachers will monitor students from a six foot distance.

Signs and markings (Dots) indicate social distancing of 6 ft.

- Safe travel directions or hall passing directions will be posted throughout the building
- Students and staff will be directed to maintain a 6' separation while walking down the hallways. Hallways will be clearly marked informing direction and spacing.
- Locker rooms will not be utilized by students
- Hallway lockers will not be used.
- There will be no supply sharing.
- Ventilation systems will be cleaned and serviced to ensure the cleanest air possible. Teachers will spray desks with cleaner and students will wipe down their desk and discard the wipe in trash as they leave the room. If the entering student wants to clean their desk upon entering the room this will be allowed.
- Students will enter and exit the classroom following establish social distance guidelines.
- Water fountains can only be used to refill water bottles. Students are encouraged to bring labeled, refillable water bottles to school.
- There are established restroom procedures to limit the number of students using the restrooms at one time. (1 student at a time)

SAFETY REMINDERS:

- Hand sanitizer stations were installed across the District and can be found throughout the school and each classroom.
- Hand washing procedures were established at each school.
- Safety signage was strategically placed throughout the hallways.
- Plexiglas barriers were installed in areas requiring frequent interaction with the public, including school offices.
- High traffic areas include markings to indicate social distancing.
- Security Drills will follow State and County guidance while keeping socially distant.

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FACILITES CLEANING PRACTICES

- Develop schedule to include increased frequency of cleaning practices; Café, restrooms and high traffic areas.
- District developed procedures to increase cleaning in multi-use areas including student desks.
- Routinely clean objects and use products from the EPA approved list
- These items will be cleaned and sanitized regularly - Desks, chairs, doorknobs, light fixtures, handrails, busses, phones, desktops computer, computer mouse, drinking fountains, gym equipment
- 2 sets of restrooms will be available for students use at all times during the day. Opening and closing of restrooms will be scheduled for cleaning on a 2 hour rotation.

FOOD SERVICE- LUNCH

- As suggested Quibbletown will stagger times, discontinue buffet, clean and sanitize in between groups, and space students. Café Workers must wash their hands if they take their gloves off. Students will have regularly scheduled lunch periods and ample time is designated between lunches for sanitizing the café and student seating (PLEASE REVIEW THE BELL SCHEDULE BELOW)
- All meals will be grab and go style service and kiosks will be set up for lunch retrieval
- Handwashing procedures will be established
- Students will sit in socially distant areas and desks will replace tables
- Technology will be allowed
- Custodians will clean desks and common areas between lunches
- Students present on assigned in-person day will take home their meals for their next scheduled virtual day
- Students absent on assigned in-person day can retrieve their meal for their virtual day at an established location
- All remote free and reduced students will retrieve their meals at established lunch locations
- Students who are quarantined will have their meals delivered to their homes

VISITOR ENTRY - DROP OFF PROCEDURE

- Visitor Management: Our school will welcome visitors sparingly and in accordance to the visitor procedure on file at the district (**Appointment Only**)
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- Visitor Procedures
 - Screenings – temperature Scan
 - Screening form
 - Masks must be worn at all times within the building
 - Drop off points
- **Visitors will be admitted for emergency reasons.**
- Essential visitors will be restricted and will be required to wear face coverings.
- Visitor procedures include screenings, drop-off points, and delivery points.
- All drop off items will be collected outside of the building by our safety officer or main office staff.

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Full Day Period Schedule
 2020-2021

PERIOD	GRADES			TIMES
Period 1	6, 7, 8			8:05 - 8:59
Period 2	6, 7, 8			9:05 - 9:59
Period 3	6, 7, 8			10:05 - 10:59
Period 4 4a	6 Lunch (11:01-11:26)	7 Period 4 11:05 - 11:52	8 Period 4	11:05 - 12:18
4b	Period 4 11:29 - 12:18	Lunch (11:26-11:51)		
4c		Lunch (11:52-12:18)	Period 4	
Period 5	6, 7, 8			12:24 - 1:18
Period 6	6, 7, 8			1:24 - 2:20
	LUNCHES			
4a	Grade 6			11:01 - 11:26
4b	Grade 8			11:26 - 11:51
4c	Grade 7			11:52 - 12:18

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Half Day Period Schedule
MONDAY & FRIDAY ONLY
 2020-2021

PERIOD	GRADES			TIMES
Period 1	6, 7, 8			8:05 - 8:40
Period 2	6, 7, 8			8:46 - 9:21
Period 3	6, 7, 8			9:27 - 10:02
Period 4 4a	6 Lunch (10:02-10:26)	7 Period 4 10:08 - 10:50	8 Period 4	10:08 - 11:13
4b	Period 4 10:27 - 11:13	Lunch (10:26-10:50)		
4c		Lunch (10:50-11:13)	Period 4	
Period 5	6, 7, 8			11:13 - 11:48
Period 6	6, 7, 8			11:54 - 12:25
	LUNCHES			
4a	Grade 6			10:02 - 10:26
4b	Grade 8			10:26 - 10:50
4c	Grade 7			10:50 - 11:13